

## AGENDA

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**Meeting:** Overview and Scrutiny Management Committee  
**Place:** Council Chamber, Monkton Park, Chippenham  
**Date:** Tuesday 17 July 2012  
**Time:** 10.30 am

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Please direct any enquiries on this Agenda to Sharon Smith, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line (01225) 718378 or email [sharonl.smith@wiltshire.gov.uk](mailto:sharonl.smith@wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114/713115.

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### Membership:

Cllr Trevor Carbin  
Cllr Nigel Carter  
Cllr Tony Deane  
Cllr Peter Doyle  
Cllr Mike Hewitt  
Cllr Alan Hill  
Cllr Jon Hubbard

Cllr Peter Hutton  
Cllr Christopher Newbury  
Cllr Ricky Rogers  
Cllr Judy Rooke  
Cllr Jonathon Seed  
Cllr Carole Soden

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### Substitutes:

Cllr Desna Allen  
Cllr Chuck Berry  
Cllr Richard Britton  
Cllr Jane Burton  
Cllr Ernie Clark  
Cllr Brian Dalton

Cllr Nick Fogg  
Cllr Russell Hawker  
Cllr Ian McLennan  
Cllr Jeffrey Ody  
Cllr Mark Packard  
Cllr Pip Ridout

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# PART I

## Items to be considered while the meeting is open to the public

1 **Apologies**

2 **Minutes of the Previous Meeting** (*Pages 1 - 4*)

To approve and sign the minutes of the meeting held on 30 May 2012.

3 **Declarations of Interest**

To receive any declarations of pecuniary and non-pecuniary interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

5 **Public Participation**

The Council welcomes contributions from members of the public.

### Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named above for any further clarification.

### Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution. Those wishing to ask questions are required to give notice of any such questions in writing to the officer named above no later than **5pm on Tuesday 10 July 2012**. Please contact the officer named on the first page of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Business Plan Annual Update** (*Pages 5 - 42*)

The Management Committee has in its terms of reference agreed by Council to review delivery of the Business Plan on an annual basis.

The Business Plan Annual Update report, as submitted to Cabinet on 19 June 2012, is attached, together with a supplementary report which aims to:

- Provide more information about the council's performance for 2011/12
- Highlight the successes of the 'on target' (green) indicators
- Update the performance results for indicator ID4003 as a result of a recalculation of base figures

The Committee is asked to use the business plan update to inform its future work programme.

**7 Legacy and Future Work Programme (Pages 43 - 54)**

The Committee resolved at its first meeting held on 30 May 2012 that the Chairman and Vice-Chairman, in consultation with Cabinet and CLT/ELT, would consider key legacy issues remaining from the previous scrutiny arrangements and together develop future work pertinent to the terms of reference of the Committee.

A report by the Scrutiny Manager (and Designated Scrutiny Officer) on actions taken since the previous meeting is circulated.

The Management Committee is asked to endorse the actions taken to date and agree outcomes, and give direction over what further progress needs to be made.

**8 Information Systems Update (Pages 55 - 58)**

The Committee will note that a view has been taken about the future scrutiny of ICT in considering legacy issues (see previous item). In discussion about future reporting the Chairman and Vice-Chairman were keen that the Committee were aware of the latest position on the implementation of the ICT Strategy and, as such, it is proposed that a report be presented at the Committee's next meeting to be held in September 2012.

An update report on the progress made within Information Systems since the in-source of the team from Steria is attached for consideration. Members of the former ICT Task Group may wish to comment on the latest position and proposals for future scrutiny.

**9 Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

**10 Date of next meeting**

6 September 2012

## **PART II**

**Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed**

NONE